

Community
organizations
=
Community builders

Our rural communities are often blessed with volunteer organizations that take the lead on community services, culture and infrastructure. These organizations are the primary actors in everything from managing a meals on wheels program to keeping essential community buildings animated and in repair.

The QFA knows that while great ideas and plans for the future are a core part of most community organizations, limited volunteer time and capacity can often mean great project ideas never move from the dream stage to reality.

Do you have grand renovation plans for your community center, library, open air park or ice-rink? Let us help! Contact the QFA today.

What we offer:

- Initial project feasibility assessment
- Step by step project plan guidance
- Finding available grant programs for your project
- Project application writing



If your community organization has a project in mind, contact the QFA!

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QFA
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Rural Project
Services



Helping community
organizations move
project ideas from dream
to reality!

Checklist: about your organization

- 1) Your organization's name and legal status. Is your organization a registered charity or not for profit? Are you an ad hoc committee?
- 2) Your organization's mailing address and/or civic address
- 3) In a few sentences, what is your organization's mandate?
- 4) Your organization's Canada Revenue Agency number, NEQ (Quebec enterprise number)
- 5) A list of your board of directors, their professions and contact information
- 6) A copy of your organization's charter if applicable
- 7) Financial statement from the last fiscal year if available.

Checklist: about your project

- 1) Describe your project in a few sentences – structural (building expansion/renovation, new build, new service, community center, park, library etc.) – arts & cultural (promotion, festival, celebration, event, tourism project)
- 2) Address of project location if different from organization's headquarters
- 3) Does your organization own the project infrastructure? If no, do you have a rental agreement?
- 4) Will other community groups collaborate with you on this project or benefit from this project once complete?
- 5) Do you have an estimate of the resources (human and financial) that will be required to see your project through to completion?

Getting started; some basic information

To get the ball rolling we need some basic information about:

- 1) your organization
- 2) your project idea.

This information will help us assess what project funding you may be admissible for, and will also pinpoint organizational items that may have to be regulated before your project can move forward.

This getting started checklist is a project starting point, NOT an endpoint. **If your organization does not have part of the checklist information, that does not disqualify you from the QFA's services.** Nor does it necessarily exclude you from a variety of funding programs that could help your project idea become a reality.

Contact the QFA for more info!